

Club Director Expectations/Unit Policies

The El Paso Amigo Bridge Club, committed to improving player experience and expanding growth, recognizes the value of its directors and their impact on our games. The Board has decided to standardize its policies and the way we approach our players, our customers. The following represents the Units expectations for a director in running an efficient and successful game:

1. The Director should be available 30 to 45 minutes prior to the start of the game to ensure everything is ready to start the game on time and thereby being able to finish on time.
2. Use a timer and/or verbal reminder to help keep the game moving.
3. Simplify the entry-selling process by picking up the entry fees either at the table or at the door. Recommending that individuals have appropriate cash available.
4. If the number of tables is sufficient for a Mitchell or Howell movement, it would be suggested that there be a vote from the majority of the attendees as to what movement they would prefer to play. Also, how many boards to be played.
5. It is perfectly legal for a club director to play, although it is discouraged by ACBL. It is recommended that there be a non-playing director for a 2-section game (i.e. an open and 499er), the annual meeting game, or if there are 17 or more tables.
6. In the case of a pre-arranged partnership with a no-show, the director may choose to play with that person as a “standby partner.” This option is at the discretion of the director.
7. Directors will be compensated \$50 per game. Currently, directors may play for free if directing.
8. It would be recommended that a playing director, if he has a pre-arranged partner, would be willing to forego that day’s playing to accommodate a visitor. This is not to include a situation where there is double-booking of partners or no attempt to find partners prior to the day of play.
9. If a director cannot make a scheduled game, they should attempt to find a substitute and notify the Club Manager.

- 10.If an assigned director is no longer interested in directing, he should provide the Club Manager at least 2 weeks prior so a search may be made for a replacement director.
- 11.The Board, the directors, and the Club Manager will consult on the director/game assignments.
- 12.Upon being assigned as a director, they will provide the Treasurer with a completed W9 form. Per IRS guidelines, Form 1099 will be provided if earning over \$600 per year.
- 13.ACBL qualified directors are encouraged to periodically (quarterly or more frequently) direct a game to maintain and refresh their skills.

Note: These policies will be periodically reviewed and updated as needed by the Board. 1/10/2025

Suggested Adds:

A playing director should not sit north.

Don't agree with having members vote on the movement they want

Number 1. I would add that a simple majority of the Board is required to not retain a director.

The director is NEVER to tell a player during a session of bridge how they are doing overall or how they did on any particular hand. The information is not to be available to anyone until the game is finished, with the exception of the standings which are printed after the penultimate round.

The director should never be on his/her cell phone at any time during a game except in an emergency.

The director should be moving the boards when running a Howell movement to make sure players have the correct boards each round.

1. The Director assignment is At-Will, meaning either party may terminate the relationship at any time.
2. There was a request from a club member this week asking if the Board would authorize the Director to prohibit any player who is visibly ill from playing. This seems to be common sense, but apparently there was an issue last week. I indicated that I would present it to you.